

Minutes

Town Board

1/11/2016

Roll Call: Chair: Bill Puetz; Supervisors Pat Docter, Jackie Veldman, Bob Rementer, Dave Schuh;
Treasurer: Rosemary Mugan; Clerk: Linnae Wierus;

Also present: Joann Puetz, Jenny Buelow, Mari Born, Andy Seil, Lou Jaeger, Tom Thompson, Jim Walter,
Terry Leininger, and Maralyn Fowler

1. Call to Order & Pledge of Allegiance: Pat calls the meeting to order at 7:02 p.m.

2. Approval of Minutes from 12/14/15 meeting: Jackie makes the motion to approve the minutes from the 12/14/15 meeting. Bob seconds the motion. No nays, motion carried.

3. Treasurer Report and Bank account status report: Rosemary reads the Treasurer's report and bank account information.

4. Clerk report, correspondence, and approval of vouchers: Linnae lets the Town Board know the outdoor light and entry light are out and needs to be replaced. Linnae is currently looking into a different website builder. The current one is lacking options and is expensive compared to what's on the market.

5. Monthly Reports:

a. Building Inspector's report for the month of December: No activity from Birschbach Inspection Service.

b. County Supervisor's (Dick Bemis) report for the month of December: Nothing to report on.

c. Road Commissioner's report for the month of December: Pat said the last snow storm cost approximately \$4k to clear the roads. The recommended speed sign for Scenic Drive has been installed and states the recommend speed is 20 mph. The sand/salt mix is available at the old town dump for the town's residents.

d. Plan Commission's report for the month of December: No meeting in December.

e. Town Chairman's report for the month of December: Nothing to report on.

f. Monthly check of fire extinguishers & LP tank: Pat will check both items.

6. Old Business (All items below will be Discussion & Action)

a. Brush cutting – The Board discusses good starting points for the brush hogger to begin. The Board decided Butler Lake Road, South and North Valley Roads are good options.

b. Duties of clerk/treasurer – The Board discusses the job descriptions for both the clerk and treasurer positions. Dave will make the changes the Board discussed and will provide copies at the next meeting.

c. QuickBooks committee – Bob said the next meeting is on 1/13/16. The process is taking longer than expected. The committee is hoping one or two more meetings then QuickBooks will be balanced.

7. Public Comment: None

8. New Business (All Items below will be Discussion & Action)

a. Snow removal – Greg from the county shed said it cost about \$35 to plow the parking lot each time. Once the county completes one hour of work, then it is billed to the Town. Pat will check with Kevin Jensen for prices to plow the parking lot and to shovel the ramp and in front of the doors. Until a decision is made the board members will take turns shoveling.

b. Ownership & maintenance of Division Road – The county plows from Bulter Lake Road up to Scenic Drive . The road maintenance is from Deer Road to Butler Lake Road down to section 30 by the curve and line fence. The town has paid for a grader and have replaced culverts on Division Road in the past years. Bob recommends the Town of Osceola Board members attend WTA’s meetings for information. Town of Osceola and Pat would like to have a meeting with the DNR to discuss road repair. Dave mentions that both the Town of Mitchell and the Town of Osceola should draw up a proposal for maintenance and ownership of Division Road. Then both townships should sign off on the proposal.

c. Town Hall access for the Building Inspector – Dave makes the motion to give a key to the Building Inspector for the town hall and not the office. Jackie seconds the motion. No nays, motion carried.

d. Resident complaint regarding hunters from Highlands property – Bob received a complaint from one of his neighbors that hunters from the Highlands have been hunting at the corner of her property. They have seen hunters shot at a bird that has flown up which is towards the direction of their house. The property owner has talked to TJ Sommer regarding the situation. If the situation continues the property owner plans on contacting the Sheriff dept. Linnae and Bob will draft a letter to TJ asking him to remind his hunters that they need to follow property lines and the correct hunting procedures. The letter will be approved by the Town Board in February prior to sending it out. Maralyn Folwer complains of the nuisance activity from the Highlands. The topic will be added to Febrary’s agenda.

9. Set agenda for next month’s meeting:

- Verifying zoning compliance for building permits
- Town Hall snow removal
- Logging on Scenic Dr.
- Follow up on complaints regarding hunters from Highlands property
- Duties of clerk/treasurer
- Complaint letter regarding Jim & Judy Gieb
- Brush cutting

10. Adjournment: Bob makes the motion to adjourn. Pat seconds the motion. No nays, motion passed. Meeting adjourned at 8:27 p.m.

Respectfully submitted,
Linnae Wierus