

Minutes

Town Board

1-9-2017

Roll Call: Chair: Bill Puetz; Supervisors: Pat Docter, Jackie Veldman, Ken Sonntag, and Jen Buelow;

Clerk: Linnae Wierus, Treasurer: Rosemary Mugan;

Also present: Ken Dobas, Maralyn Fowler, TJ Sommer, Fred Niffenegger, and Jennifer Beaty

1. Call to Order & Pledge of Allegiance – Bills calls the meeting to order at 7:10 pm

2. Approval of 12-12-2016 minutes –Ken makes the motion to approve the minutes and make them the official minutes for the town. Jackie seconds the motion. No nays motion carried.

3. Treasurer Report and Bank account status report – Rosemary reads the treasurers report including bank statements

4. Clerk report, correspondence, and approval of vouchers – The municipalities throughout the state received an open records request for election materials from the Green Party. Attorney Feiber assisted with the response. I emailed the county regarding the snow fence not being installed yet. They are hoping to have it completed in the next week.

5. Monthly Reports:

a. Building Inspector's report for the month of December – No building permits for the month of December

b. County Supervisor's (Dick Bemis) report for the month of December – Nothing to report

c. Road Commissioner's report for the month of December – Brush cutting is complete for the Scenic Rd, Shamrock Rd, Butler Lake Rd, and Division Rd.

d. Plan Commission's report for the month of December – There were 2 public hearings for the month of December. Virginia priest requested a conditional use permit for her home stay/air B&B. The Plan Commission recommends the terms of having no more than 4 guests, fire inspection, and review after one year. B & P of Hortonville is requesting a lot split and rezoning for 5 acres with the existing buildings and the other 22.78 acres. It was recommended for B & P of Hortonville to apply for the conditional use permit for the property before the lot will be split and rezoning to protect the all interested parties.

e. Town Chairman's report for the month of December – There is a load of sand/salt mixture at the old town dump. Bill moved the pile closer to road for easier access for the town residents. There was a special meeting last Monday for brush cutting for Butler Lake Rd and Division Rd. The Town Board approved \$16k for the project to be completed.

f. Monthly check of fire extinguishers, furnace filter, & LP tank – Affordable fire protection completed their fire inspection.

6. Old Business (All items below will be Discussion & Possible Action)

a. Building permits approval by the Plan Commission for new buildings and homes – Linnae will contact Safe Built and have them follow-up with Ken about the zoning and verifying the setbacks.

b. Public hearing notices for both Plan Commission and Town Board –. Ken makes the motion to change the public hearing requirements for lot splits and rezoning to the Plan Commission holding the public hearing only. The Plan Commission will make their recommendation to the Town Board. Linnae will request Attorney Feiber to write the amendment for the ordinance and have it change next board meeting. Jackie seconds the motion. No nays, motion carried.

c. Road work/brush cutting – Nothing to report

d. Shoveling at the Town Hall – The snow shoveling is covered under the liability insurance. Jackie's son, Josh will continue will snow shoveling. If there is a time that he is not available, Jackie will contact Linnae.

e. Driveway improvement- Tabled till next month

f. Neighbor complaint regarding SoLu Winery and Highlands Hunt Club – TJ Sommers clarifies that the helicopter was part of a charity event and is not a regular occurrence. For future events, TJ will make sure the

helicopter doesn't fly over the Maralyn's property to minimize the disturbance to her animals and will notify her of any future events involving a helicopter. The rifle range is an existing range that improvements continue to be made on it. The winery is closed at 9pm due to state requirements. The music events are held mainly in the afternoon and is done before 8pm. TJ does plan on developing the property even more, but will focus the development towards the inside of the property compared to the outskirts of the property.

7. Public Comment – Jennifer Beaty asks about the brush piles on Butler Lake Road. She says it is an eyesore and it's going to take years for it to look nice again. Jackie explains it was the same process that the county had done on County Rd A and U a few years ago. It was a safety concern and it needed to be taken care of sooner than later.

8. New Business (All Items below will be Discussion & Possible Action)

a. Carryover funds from 2016 to 2017's budget – Tabled till next month

b. Lawn care at the town park including job description – Tabled till next month

c. Organize basement – The Town Board will meet on Feb 11th from 8-11am to start to organize the basement. Bill will have JD trucking bring a dumpster.

d. Fence repair at the town park – Tabled till next month

e. Carryover funds from 2016 to 2017's budget – Tabled till next month

f. Frank's Radio –Ken makes the motion to leave Frank's Radio as real estate and not change it to personal property. Jen seconds the motion. No nays, motion carried.

g. Internet at the Town Hall – Linnae explains that the amount of data isn't sufficient for the new computers since Windows 10 uses much more data compared to the previous computers. Linnae will look into the prices for increasing the internet limit.

9. Set Agenda for Next Month's Meeting

- driveway improvements
- culvert permit for replacing existing culvert
- carryover funds from 2016 to 2017
- fence repair at the town park
- lawn care description
- internet
- organize basement
- broadband grant
- appoint plan commission member
- Safe Built contract

10. Adjournment – Ken makes the motion to adjourn. Pat seconds the motion. No nays, motion carried. Meeting is adjourned at 8:10 pm

Respectfully submitted,

Linnae Wierus
Town Clerk