

Roll Call: Chair: Bill Puetz; Supervisors: Pat Docter, Jackie Veldman, Bob Rementer, & Dave Schuh; Treasurer: Rosemary Muga; Clerk: Linnae Wierus

Also present: Maralynn Fowler, Mike Post, Mike Hedrick, Lou Jaeger, Anthony Wierus, Luanne Rady, Judy Geib, Jim Geib, and Andy Seil

1. Call to Order & Pledge of Allegiance: Bill calls the meeting to order at 7:20 p.m.

2. Approval of Minutes from October meeting: Jackie makes the motion to approve the minutes with the correction of Blueberry as one word on public comment. Dave seconds the motion. No nays, motion carried.

3. Treasurer Report and Bank account status report: Rosemary reads the Treasurer report and Bank account information. Bob questions about the ACH payments for the State and Federal tax payments not having check numbers. There are no check numbers associated with it because it is ACH payments. Pat makes sure the board doesn't have to transfer the funds for the Scenic Drive project. The transfer was been done previously.

4. Clerk report, correspondence, and approval of vouchers: Linnae is working on election related items.

5. Monthly Reports:

a. Building Inspector's report for the month of October: 1 permit issued for an addition/electrical

b. County Supervisor's (Dick Bemis) report for the month of October: The County's budget for taxes will be higher. One of the highest increase was the joint dispatch which will cost about one million dollars to implement. The county and city dispatch will be joined together. The Highway Dept is doing blacktopping for the state on Hwy 144. The county brought land south of Rocky Knoll for a new county shed/office. The county will close the sheds in Elkart Lake and Sheboygan. Oostburg and Cascade's shed will remain open. The airport and Road America has slowed done since the golf tournament. Rocky Knoll's census is down a bit. The railroad is done between Plymouth and Sheboygan Falls.

- Dave Schuh questions about the sidewalk going to the train track in Sheboygan Falls by the restaurant. There is no platform or landing at the bottom of the hill which could be a safety concern. Dick will look at it next time he goes through Sheboygan Falls.

c. Road Commissioner's report for the month of October: With the wind this month there has been trees branches down on the road. That has been all cleaned up. Pat had the county work on Bulter Lake Rd. There is about 50 new pot holes since this spring.

This will be added to the Road Review for the Spring. The signs are up at the Town Hall and park regarding parking at your risk. Pat ordered new signs for the school section. Pat was informed that Silver Spring Lane is handled by the Plymouth Shed and not Cascade.

- Dave mentions there is a couch on Pine Rd on the east side of the road. Pat will clean up tomorrow.
- Bob asks about the hogger. Nothing has been done yet. The man's schedule has been busy. The board mentions a few roads that could be use brush cutting

d. Plan Commission's report for the month of October: Allen Yekenewicz asked for a lot split and rezoning of his property. Matt Krueger came during public comment and is looking to split 10 acres off of his current 40 acre parcel. Both parties will come in front of the Plan Commission for Public Hearing during November.

e. Town Chairman's report for the month of October: Nothing to report.

6. Old Business (All items below will be Discussion & Action)

a. QuickBooks – There have been 2 meetings so far. Most of the accounts have been reconciled. The next meeting is on the December 18th. Most of the issues are the transaction not being entered correctly and not crediting/debiting the proper accounts.

b. Duties of clerk/treasurer- Tabled till next month

c. Projection system- The screen will be mounted on the north side of the room. The projector will be mounted from the ceiling.

d. NE asphalt – The DNR will reimburse the town either 80% or \$100,000 of the project cost whichever is less. Dave makes the motion to void out the check that was made out tonight and create a new check to pay the entire \$122,192.81 and submit the total invoice to the DNR. Jackie seconds the motion. No nays, motion carried.

e. Update on brush cutting- Pat will schedule a time for the hogger. The owner likes to schedule the hogging during the winter months in order to see the trees and obstacles better.

f. Posting locations- The posting locations will remain the same until we receive notice of sale from the B&P Pallet Factory.

7. Public Comment:

- Bob Rementer will not seek reelection as he is looking into downsizing and relocating.

8. New Business (All Items below will be Discussion & Action)

a. Safe Built contract – Bob states the Plan Commission handles the town's zoning as done previously. Safe Built will strike the rezoning options on the contract. If town residents call Safebuilt about rezoning, Safe Built will refer the resident back to the town. Dave wants to clarify that Safe Built will notify the town board if something is questionable after the permit is issued. Bob makes the motion to strike exhibit C regarding the zoning permit and with the understanding of if they see something out of

line to contact the clerk. The building inspector to start on January 1, 2016. Dave seconds the motion. No nays, motion carried.

b. Jim Geib- The Town Board received a letter complaining about the number of families living in the house and animals in the sheds. Since the letter was sent and was signed by the Skattum Family the Town Board would like to look into the complaint. Dave makes the motion to send a letter to the Geib's asking them to respond or come for the next meeting. The complaint letter should be attached to the letter sent to the Geibs. Bob seconds the motion. No nays. Motion carried.

c. Update on communication tower ordinance- tabled till next month

d. Snowmobile trail – Wayne Gerlach is asking the town for permission put the snowmobile trail, north of the parking lot to Neil Schmidt's property. Jackie makes the motion to approve the snowmobile trail going north along the baseball diamond to get from Joe Krebsbach to Neil Schmidt property. Dave seconds the motion. No nays, motion carried. Pat would like a sign to for the snowmobile riders to stay on the trail.

e. Shooting range at Highlands – The Town Board received a complaint a new shooting range at Highlands. Because of AG4 zoning, a shooting range is a conditional use. Linnae will send TJ Sommer a letter asking him to apply for a conditional use permit.

f. Watercress road – Tabled till spring road review

g. Approval of the budget – Dave makes the motion to approve the budget as it was discussed during the budget hearing. Bob seconds the motion. No nays, motion carried.

h. Greenbush Fire Dept. contract – Dave makes the motion to approve the Greenbush Fire Dept. contract. Jackie seconds the motion. No nays, motion carried.

i. Newsletter – Linnae provided a rough draft of the newsletter to the Town Board. She will update building inspector information and add dates for the Easter Egg Hunt and Town Picnic. Dave makes the motion to approve the newsletter as is and for Bill Puetz to approve the final changes. Pat seconds the motion. No nays, motion carried.

j. Joint powers agreement – Bob makes the motion to approve the joint powers agreement. Dave seconds the motion. No nays, motion carried.

k. QuickBooks payroll update – Dave makes the motion to transfer \$600 to the debit card for the clerk and to pay QuickBooks for the payroll item. Bob seconds the motion. No nays, motion carried.

9. Set agenda for next month's meeting:

- Cascade Fire Dept
- Duties of clerk/treasurer
- Complaint letter regarding Jim Geib
- Update on brush cutting
- Posting locations
- Update tower ordinance
- Fee Schedule

10. Adjournment: Pat makes the motion to adjourn. Bob seconds the motion. No nays, motion carried. Meeting adjourned at 9:21 p.m..

Respectfully submitted,
Linnae Wierus