

## **Minutes**

## **Town Board**

**12/11/2017**

Roll Call: Jackie Veldman Chair: Pat Docter, Ken Sonntag, Sharon Kneeland, Jen Buelow ; Supervisors;  
Treasurer: Rosemary Muga; Clerk: Kristin Ringwell

Absent:

Also present:

**1. Call to Order & Pledge of Allegiance 7pm Jackie Called meeting to order**

**2. Approval of Minutes** November Ken requested that we add to the minutes where the money came from for the New Town Hall Committee. Ken made motion. Sharon 2<sup>nd</sup>. No nays motion carries.

**3. Treasurer Report and Bank account status report**

**4. Clerk report, correspondence, and approval of vouchers**

**5. Monthly Reports:**

- a. Building Inspector's report for the month of November: 2 Permits
- b. County Supervisor's (Dick Bemis) report for the month of November: all the paving 31 miles was completed.
- c. Road Commissioner's report for the month of November: Tree taken down in school session.
- d. Plan Commission's report for the month of November: draft of comprehensive plan updated – public hearing set for January
- e. Town Chairman's report for the month of November: Lumber cutting permits, County Meeting Thursday – Annual operational planning meeting .
- f. New Town Hall Committee report for the month of November: Last month had drawings done up of town hall for possible remodel. Informational meetings in January with possible vote in February. Post cards will be sent out.
- g. Monthly check of fire extinguishers, furnace filters,& LP tank: Everything is good.

**6. Old Business (All items below will be Discussion & Possible Action)**

- a. Check list for Rezoning/Land Splits- will look over and put on next month agenda
- b. Fee Schedule Update-
  - a. Pat makes motion to increase tax bill request information letter to \$25. Sharon seconds. No nays motion carries.
  - b. Ken makes motion to make \$50 Park use nonrefundable and \$25 Town Hall use is refundable if left in good shape. Pat 2<sup>nd</sup>. No nays motion carries.
  - c. Ken made motion to adopt fee schedule with updates as of January 2018. Pat 2<sup>nd</sup>. No nays motion carries.

**7. Public Comment**

**8. New Business (All Items below will be Discussion & Possible Action)**

- a. MAC Agreement- MAC will review agreement and we will update and discuss at next meeting.
- b. Plan Commission Terms – Linnae Wierus, and Ken Beckford – term ends 2020 Craig Sepstead and Penny Buhler Term ends 2019. Andy Seil, Jesse Dipple and Ken Sonntag Term end 2018.
- c. Brush Cutting Approval – Clerk will publish notice for bids- bids to be needed by January 8<sup>th</sup>.
- d. Adopt Budget Summary- Pat made motion to approve budget summary 2018 with the LRIP/TRIP fund added to the budget. Jen 2<sup>nd</sup>. No nays motion carries.
- e. Joint Powers Agreement- ken made motion to sign. Jen 2<sup>nd</sup>. No nays motion carries.
- f. Fire Department Contracts-waiting on contracts to be signed.
- g. Resolution to amend R2 permitted uses- Public hearing to be held in January to amend R2.
- h. Add TRIP fund to budget- Pat makes motion to put LRIP/TRIP fund into budget under intergovernmental revenue 43000 and public works expense 53000 . Ken 2nds. No nays motion carries.

**9. Set Agenda for Next Month's Meeting- Check list update, Plan Commission Member Update, MAC agreement, Resolution to amend and public hearing, Fire department contracts. Brush cutting approval. Towns association meeting February 10<sup>th</sup>.**

**10. Adjournment ken makes motion to adjourn. Pat 2<sup>nd</sup>. No nays motion carries 8:35**

Upcoming meetings:

Plan Commission 12.18.17

