

## Minutes

## Town Board

2-13-2017

Roll Call: Chair: Bill Puetz; Supervisors: Pat Docter, Jackie Veldman, Ken Sonntag, and Jen Buelow;

Clerk: Linnae Wierus, Treasurer: Rosemary Mugan;

Also present: Mari Born, Sharon Kneeland, Lou Jaeger, Robert O'Connor, and Ruth Jaeger

**1. Call to Order & Pledge of Allegiance** – Bill calls the meeting to order at 7:00pm

**2. Approval of 1-9-2017 minutes** – Ken makes the motion to approve the minutes as printed and make them official minutes of the town. Pat seconds the motion. No nays, motion carried. Jackie makes the correction of the year from 2016 to 2017.

**3. Treasurer Report and Bank account status report** - Rosemary reads the treasurers report including bank statements

**4. Clerk report, correspondence, and approval of vouchers** – Linnae is preparing for elections next Tuesday. The ballot testing is scheduled for Saturday at 10am. There isn't a high turnout expected for this election.

### 5. Monthly Reports:

**a. Building Inspector's report for the month of January** – No building permits issued for the month.

**b. County Supervisor's (Dick Bemis) report for the month of January** – Nothing to report

**c. Road Commissioner's report for the month of January** – Nothing to report

**d. Plan Commission's report for the month of January** – B&P of Hortonville applied for the conditional use permit. The Town Board is scheduled to meet on 2/27 prior to the Plan Commission to review the conditional use permit.

**e. Town Chairman's report for the month of January** – Nothing to report

**f. Monthly check of fire extinguishers, furnace filter, & LP tank** – LP tank level is 78%.

### 6. Old Business (All items below will be Discussion & Possible Action)

**a. Building permits approval by the Plan Commission for new buildings and homes** – Safe Built provide their fee amount of \$65.00 per hour with a minimum of one hour for zoning and setback review. Ken will contact Safebuilt again for further clarification

**b. Public hearing notices for both Plan Commission and Town Board** – Attorney Feiber will have this prepared for the next meeting for review. Tabled till next month

**e. Driveway improvement** – The Town Board reviews driveway permits from both Town of Lyndon and Greenbush and driveway requirements for both county and town road. Linnae will add the sloping information to the driveway & culvert permit for the town.

**d. internet at the Town Hall** – Pat makes the motion to increase the internet data to 16gb per month for \$30 extra per month. Ken seconds the motion. No nays, motion carried.

### 7. Public Comment - None

### 8. New Business (All Items below will be Discussion & Possible Action)

**a. Carryover funds from 2016 to 2017's budget** – The Town Board will create a resolution next month to move \$42031.34 from 2016 Account 53311 to 2017 Account 53311 Road Maintenance

**b. Lawn care at the town park including job description** – Jim Rautmann from Yard Dog presented the Town Board with a quote for the lawn care at the town park and hall. It takes about 22-24 mowing per year. Ken makes the motion to accept Jim Rautman of Yard Dog's quote with a set amount of \$4500.00 to include mowing and weed spraying of the main area of the park and town hall. Also, includes 4 cutting of the northwest field and to be paid monthly. Jen seconds the motions. No nays, motion carried.

**c. Organize basement** – Town Board organized the basement on 2-11. The town board would like to have florescent lights installed in the basement. The basement door will have a new lock installed.

**d. Fence repair at the town park** – Jim Rautmann will look at the fence during the first cutting to determine what repairs will be needed.

**e. Maintenance agreement** – Ken makes the motion to accept the estimate of \$58,600.00 for work duties including general maintenance, winter maintenance, and miscellaneous activities to be completed by the county. Jen seconds the motion. No nays, motion carried.

**f. Broadband grant** – Jen will gather more information related to the broadband grant for the next meeting.

**g. Appoint Plan Commission members** – Jackie makes the motion to accept Robert O’ Connor as a Plan Commission member. Pat seconds the motion. No nays, motion carried.

**h. Jason & Rebecca Pfeiffer conditional use permit** – Ken makes the motion to extending a conditional use permit till 6/1 for Jason and Rebecca Pfeiffer with no more extensions allowed. Jen seconds the motion. No nays, motion carried.

#### **9. Set Agenda for Next Month’s Meeting**

- **Resolution for \$42031.34 to be transferred from account**

- **driveway permit**

- **building permits**

- **public hearing notices**

- **broadband**

- **mineral extraction license for the county and northeast aps**

**10. Adjournment** – Ken makes the motion to adjourn. Jackie seconds the motion. No nays, motion carried. Meeting is adjourned at 8:15 pm.

Respectfully submitted,

Linnae Wierus