

## **Minutes**

## **Town Board**

**6-13-2016**

Roll Call: Chair: Bill Puetz; Supervisors: Pat Docter, Jackie Veldman, Ken Sonntag, & Jen Buelow

Treasurer: Rosemary Mugan; Clerk: Linnae Wierus

Also present: Alex Hegeman, Scott Stebnitz, Paul Geib, Beth Geib, Maralyn Fowler, Judy Geib, Jim Geib, Andy Seil, Ken Dobas, Bob Rementer, and Richard Bemis

**1. Call to Order & Pledge of Allegiance** – Bills calls the meeting to order at 7:00 p.m.

**2. Approval of minutes** – Ken makes the motion to approve the minutes from last month. Jackie seconds the motion. No nays, motion carried.

**3. Treasurer Report and Bank account status report** - Rosemary reads the Treasurer Report and Bank account information.

**4. Clerk report, correspondence, and approval of vouchers** – Linnae is getting ready for August’s election already. The State passed new laws related to handling absentee ballots, so she is currently watching training videos related to that. Also, the internet limit at the town hall hasn’t been sufficient for the required usage for the past few months. The current internet limit is 5gb. Linnae request the Town Board allow her to look into increasing the limit or switching internet companies.

**5. Monthly Reports:**

**a. Building Inspector's report for the month of May** – There were 3 building permits issued for the month including 2 reroofs and 1 shed addition.

**b. County Supervisor's (Dick Bemis) report for the month of May** - The county is looking into a sales tax to help with road repair. The proposed sales tax would be .5% and would make approximately 9 million the first year for the county. Town of Mitchell should receive approximately \$20,000 based on the assessed value. Sheboygan would receive \$400,000. These funds are over and above the budgeted amount for road repair.

**c. Road Commissioner's report for the month of May** – Scenic Drive was swept and one pot hole was patched.

**d. Plan Commission's report for the month of May** – Maralyn Fowler wanted to raze one of her farm buildings and construct new building at the same location. Keith and Ellen Enstrom wanted information related to splitting their current property of 15 acres and potential land usage. The Plan Commission reviewed Chapter 53 sign ordinance and Linnae will create a sign permit to present to the Plan Commission for the next meeting.

**e. Town Chairman's report for the month of May** – The picnic was successful and had great weather for it. Bill thanks Andy, Jesse, and others for helping setup the parade. There is \$300.00 leftover to be placed back into the picnic account for 2018.

**f. Monthly check of fire extinguishers, furnace filter, & LP tank** - There is 60% left in the LP tank. Linnae will check prepay amount.

## **6. Old Business (All items below will be Discussion & Possible Action)**

- a. Division Road maintenance** – The county doesn't want to maintain the gravel section of Division Rd. Pat received a bid for \$3k which includes grading and filling in the gravel where necessary. Pat will try to contact the state again for assisting with road aid.
- b. Biennial Town Picnic** – The Picnic made \$300 on the sales from the picnic. Bill would like it to go back into the picnic fund for 2018.
- c. Well testing for possible contaminated wells** – The one resident who inquired about the well testing received a letter from Kevin Struck from the UW Extension office about the different options available.
- d. Silver Spring Lane – Manure on the town's right of way** – Pat didn't notice any changes since the beginning of the month. He will continue to monitor and will contact the DNR.
- e. Hosting the WTA town meeting** – Jen will handle the WTA meeting preparations including food and beverages.

**7. Public Comment** – Maralyn discusses the building permit fee amounts. She feels it is a big increase since her last permit. Ken explains depending on the permit type and the number of inspections required that could explain the significant increase in the amount.

## **8. New Business (All Items below will be Discussion & Possible Action)**

- a. Operator License** – Ken makes the motion to approve the 15 operator's license on the list provided. Pat seconds the motion. No nays, motion carried.
- b. Liquor License** - Ken makes the motion to approve the 3 liquor license with the one still available. Jackie seconds the motion. No nays, motion carried.
- c. Spring Road Review / Road bids** – Ken makes the motion to approve the county bids estimated at \$28,501.00 for projects 1-5 using 1.5" thickness if it includes 305'x22' and 100'x38'x35' in project 1 and includes 33'x7' for project 3. Jen seconds the motion. No nays, motion carried. Pat abstained. Ken makes the motion for Pat to look into doing a bigger section on Parnell Rd through the curves and to get an estimate for it. Jackie seconds the motion. No nays, motion carried. Pat abstained.
- d. Jim & Judy Geib** – The board reviews the animal limits with Jim and Judy Geib for the property on Co Rd S. There are currently 2 horses, 2 steers, 4 heifers, 4 calves, and 3 pigs on the property which is in compliance with the animal limit ordinance.
- e. Paul Geib** – Ken is questioning the number of vehicles on the property and wants to know if he has a business. Paul states that he fixes and repairs the vehicles for personal use. There was a conditional use permit associated with the property for Geib Auto Sales LLC under Jim Geib. Linnae will look for the conditional use permit.
- f. Plan Commission members** – Bill appoints Phyllis Buehler to the Plan Commission starting for June's meeting. Phyllis will be replacing Jen Buelow on the Plan Commission.
- g. ATV use on town roads** – Some of the surrounding townships are passing ordinances allowing ATV usage on town road. Andy Seil will request someone from an ATV club in the area to attend the next month's meeting.
- H. Maywood Ride** – The board reviewed the map and the road construction and there doesn't appear to be any repair conflicts. Linnae will send the reply form back in.

**9. Set Agenda for Next Month's Meeting**

- Division road maintenance
- 1848 settlement Ln –Neighbor complaint regarding Brandon Thone
- Silver Spring Lane – Manure on the town's right of way
- Paul Geib – property/conditional usage
- ATV use on town roads
- LP prepay
- Hosting WTA meeting
- Internet at the town hall
- Building escrow funds
- Crime activity in the Town of Mitchell

**10. Adjournment** – Ken makes the motion to adjourn. Jackie seconds the motion. No nays, motion carried.  
Meeting adjourned at 9:14pm

Respectfully submitted,

Linnae Wierus