

Minutes

Town Board

7-11-2016

Roll Call: Chair: Bill Puetz; Supervisors: Pat Docter, Jackie Veldman, Ken Sonntag, & Jen Buelow

Treasurer: Rosemary Mugan; Clerk: Linnae Wierus

Also present: Sharon Kneeland, Mari Born, Sue Lawn, Carol Gustafson, Lou Jaeger, Jane Papenfuss, Brandon Thone, Jonathan Hafner, Kristin Ringwell, Ken Beckford, Beth Geib, Paul Geib, Norb Kraemer, Jen Beaty, and Erin Beaty

1. Call to Order & Pledge of Allegiance – Bill calls the meeting to order at 7:00 pm.

2. Approval of minutes - Jackie makes the motion to approve the minutes from the 6/11/16 meeting. Ken seconds the meeting. No nays, motion carried.

3. Treasurer Report and Bank account status report: Rosemary reads the Treasurer Report and Bank account information.

4. Clerk report, correspondence, and approval of vouchers – The humidifier is not working properly in the basement. It needs to be either taken apart or replaced. The next election 8/9/16 and in office voting starts 7/25/16. Linnae received a notice from the IRS that the town is being audit for tax year 2013 due to tax forms being completed incorrectly and reporting different amount on the 941's and W2's. Linnae is having a difficult time with locating the documents for that year. Rosemary was able to provide a few documents from that she had made copies of. The town could be facing a penalty at this time.

5. Monthly Reports:

a. Building Inspector's report for the month of June – 5 permits were issued for the month of June, including a reroof, 2 razing, electric, and a shed with electric

b. County Supervisor's (Dick Bemis) report for the month of June - None

c. Road Commissioner's report for the month of June – Scenic Road through the school section was swept due to the amount of gravel on it. Trees were also cleaned up for the last storm.

d. Plan Commission's report for the month of June – The Plan Commission reviewed the sign permit and discussed options for a lot split and rezoning for Aaron & Leah Brix. Property located on Highview Rd.

e. Town Chairman's report for the month of June – Nothing to report.

f. Monthly check of fire extinguishers, furnace filter, & LP tank – LP tank is still at 60%. The furnace filter and fire extinguishers are good.

6. Old Business (All items below will be Discussion & Possible Action)

a. Division Road maintenance – The state doesn't want to assist with the maintenance of the road. Pat will continue with the bid of \$3000.00, he received from Wolfgram Construction. Ken makes the motion to have the road repairs done on Division Road and for the repairs not to cost more than \$3000.00. Also will have it one the agenda next month to review further. Jackie seconds the motion. No nays, motion carried. Pat abstained.

b. Paul Geib – There is no conditional use on file for the property. Jim did come in front of the Town Board for auto sales in 5/8/95 prior to zoning. Paul will be added to the agenda for Plan Commission's meeting on 7/25/16 as informational.

c. Well testing for possible contaminated wells – Nothing further to report on this matter.

d. Silver Spring Lane – Will review again next month

e. Hosting the WTA town meeting – Jen will bring the cost for food and beverages to the next meeting. The board will bring coolers and tables for the meeting.

f. Road bids – Pat okays sending the contracts to the county with October 1st as a completion date. There will be \$100 per day penalty unless previously discussed and approved.

7. Public Comment - None

8. New Business (All Items below will be Discussion & Possible Action)

a. Neighbor complaint – Brandon Thone - Jackie explains she had a resident, Ed Witzke contact her in regards to his neighbor Brandon Thone and explains his concerns with semis coming and going, number of employees, shed not being permitted, and other safety concerns. The board also reviews the letter sent by Tom Lawn in regards to his concerns regarding the usage of Brandon's property. The letter expresses concerns about a fuel tank, the number of equipment on the property, trucks coming and going in the early morning hours, and other safety concerns. The town board discusses the need for a conditional use permit. Ken discusses what was discussed with Brandon and himself when he stopped to review the property. Another neighbor stated she had petition that 11 other neighbors signed stating they have no issues with Brandon or Ashley Thone. The 1848 Settlement Lane covenant expired in November 2012. There will be an informational meeting on 7/25/16 for the Plan Commission to discuss possible terms of the conditional use permit.

b. Neighbor complaint – Beaty/Lamers –Jennifer Beaty explains their issue with Jay Lamers's dogs killing 8 of their chickens over the past 3 years. The sheriff has been out 5 times in regards to this matter. The Beatys built an enclosure for their chickens 4 weeks ago and the dogs broke into it, killing 4 chickens. Jennifer is asking the town to seek an order to have the neighbor's dogs euthanized under WI Stat 174.02. The board requests Linnae to contact the town's attorney and to send a letter to Jay Lamers reminding him to keep his dogs on his property.

c. Criminal activity in the Town of Mitchell – Jen wants to gather additional information before she presents the information to the town board.

d. Internet at the Town Hall – Jackie makes the motion to allow Linnae to go with the plan she discussed that shares the data with Rosemary at 8GB. Ken seconds the motion. No nays, motion carried.

e. LP prepay – Linnae will call Co-Energy Alliance to have them top off the tank. The town has \$430 left in the balance.

f. ATV use on town roads – Tabled till next month

g. Chapter 53 Signs –The Town Board reviews the application for the permit and will have the Plan Commission review again with the new revisions made.

h. Outstanding new home escrows – Rosemary reports there are 2 outstanding permits for new home builds that are over 3 years old. The board request Linnae to send letters to both permit holders.

9. Set Agenda for Next Month's Meeting

- IRS audit
- Closing Division Road

- Silver Springs Lane – manure on the town’s right of way
- Neighbor complaint – Beaty/Lamers
- ATV use on town roads
- Neighbor complaint – Brandon Thone
- LP prepay
- Update treasurer’s computer and external hard drive
- Approval of Phyllis Buhler to Plan Commission
- Chapter 53 sign permit

10. Adjournment - Pat makes the motion to adjourn. Ken seconds the motion. No nays, motion carried.

Meeting adjourns at 8:25 pm

Respectfully submitted,

Linnae Wierus