

Roll Call: Chair: Bill Puetz; Supervisors: Pat Docter, Jackie Veldman, Ken Sonntag, and Jen Buelow;
Clerk: Linnae Wierus, Treasurer: Rosemary Muga;
Also present: Jennifer Beaty, Erin Beaty, Ken Dobas, Norb Kraemer, Penny Buhler, and Mari Born

1. Call to Order & Pledge of Allegiance – Bill calls the meeting to order at 7:00 pm.

2. Approval of minutes – Ken makes the motion to approve the minutes from 7/11/16. Jackie seconds the motion. No nays, motion carried.

3. Treasurer Report and Bank account status report - Rosemary reads the Treasurer Report and Bank account information.

4. Clerk report, correspondence, and approval of vouchers – Linnae is finishing up election preparations for the election tomorrow.

5. Monthly Reports:

a. Building Inspector's report for the month of July – 5 building permits were issued: 2 reroofs, addition with electric, electric, and remodel.

b. County Supervisor's (Dick Bemis) report for the month of July - None

c. Road Commissioner's report for the month of July – Shamrock Rd and Scenic Rd were swept due to the amount of gravel on the roadway. The county mowed the town dump.

d. Plan Commission's report for the month of July – Public hearing for Robert Pavlik for the reconfiguration of his 4 lots with the purchase of additional land. Informational for Paul Geib related to conditional use permit for the auto repair business. Informational for Brandon Thone for conditional use permit for the utility construction business and stock car. Approved Jason and Rebecca Pfiefer's house plans and location. Chapter 53 sign permit application was approved.

e. Town Chairman's report for the month of July – Bill contacted Co-Energy Alliance in regards to the prepayment letter. The LP amount used on the form was incorrect.

f. Monthly check of fire extinguishers, furnace filter, & LP tank - Pat completed the monthly check.

6. Old Business (All items below will be Discussion & Possible Action)

a. Division Road maintenance - Jackie and Pat had a meeting with the DNR regarding the maintenance of Division Rd. Jason from the DNR said they would be willing to ditch the road and clear the road after the gravel project is completed. Town of Osceola, Town of Mitchell, and the DNR will all contribute to the project for Division Rd from Co Rd F up to Scenic Rd.

b. Silver Spring Lane – The manure was cleaned up and filled in with dirt. Pile of hay bales with either dirt or manure still there but it's off of the ditch line now.

c. Hosting the WTA town meeting – Jen will have the information to report next month

d. Neighbor complaint – Beaty/Lamers –Crystal, the town's attorney, recommends not to become involved in this matter because it is a civil matter and not a town matter. Linnae will contact crystal in regards to a chicken being a domestic animal.

e. Paul Geib –Crystal, the town's attorney, doesn't recommend a conditional use permit for Paul because this consider more of a hobby then a business. Paul would like to pursue the conditional use permit anyways. Jackie checked with Bob Rementer and he said to do the conditional use permit as a side business. Jackie states the conditional use permit will be issued as a business and not as a hobby.

f. Neighbor complaint – Brandon Thone Crystal, the town’s attorney doesn’t recommend the conditional use permit for the stock car because it is consider a hobby. Brandon did file for the conditional use permit for the utility construction company and a driveway permit. A public hearing is scheduled for August 29.

7. Public Comment – Ken Dobas asks what the definition of a conditional use permit is. Ken explains the definition of the conditional use and why it is needed. Jackie explains the zoning and the type of home business with the number of employees that is allowed with the conditional use permit.

8. New Business (All Items below will be Discussion & Possible Action)

a. IRS audit for 2013 tax year – Linnae reports the finding with the IRS and the corrections that were needed. Linnae did also find that Unemployment was done incorrectly for that year and will need to be corrected through the state.

b. Closing Division Rd – Discussed during old business Division Rd maintenance

c. LP prepay for 2016/2017 - Rosemary reports there is \$1500.00 currently budgeted and \$430.00 left in prepay. Jackie makes the motion to prepay \$1000 for the LP prepay at the contact price. Pat seconds the motion. No nays, motion carried.

d. ATV use on town roads – Tabled till next month

e. Chapter 53 Signs – Linnae will add the definitions to the back of the permit application for next month’s meeting

f. Computer and external hard drive for the Treasurer – Rosemary reads an email from Laura, Sheboygan County Treasurer regarding the tax software for 2017. Ken makes the motion to approve sending up to \$750.00 for the computer and new external hard drive using \$250 from account 57100 and \$500 from account 57150. Pat seconds the motion. No nays, motion carried.

g. Approve Phyllis Buhler to the Plan Commission – Pat makes the motion to accept Phyllis Buhler to the Plan Commission. Bill seconds the motion. No nays, motion carried.

9. Set Agenda for Next Month’s Meeting

- Silver Spring Lane – Manure on the town’s right of way
- Neighbor complaint – Beaty/Lamers – Owner liability for damage caused by dog, WI Stat. 174.02
- ATV use of town roads
- Chapter 53 signs
- Unemployment
- Division Rd
- Newsletter
- Budget
- Hosting the WTA meeting
- Building permits approval by the Plan Commission for new buildings and home
- Public hearing notices for both Plan Commission and Town Board
- Election workers compensation

10. Adjournment – Ken makes the motion to adjourn. Jackie seconds the motion. No nays, motions carried. Meeting is adjourned at 8:40 pm.

Respectfully submitted,
Linnae Wierus