

Roll Call: Chair: Bill Puetz; Supervisors: Pat Docter, Jackie Veldman, Ken Sonntag, and Jen Buelow;
Clerk: Linnae Wierus, Treasurer: Rosemary Mugan;
Also present: Bill Cain and Ben Propson

Public Hearing

1. **Call to Order** - Bill calls the meeting to order at 7:00 pm
 2. **NOTICE IS HEREBY GIVEN** that the Town Board will have a Public Hearing on September 12, 2016 beginning at 7:00 p.m., located at the Town Hall, W8095 Parnell Road, Cascade, WI 53011, to consider the request for Aaron & Leah Brix. Aaron & Leah Brix are the owners of the tax parcels #59012156140 (Total lot size: 49.11 acres) Property is located on Highview Rd. Plymouth, WI. Legal Description: Part of the SE NE, SEC 13 & PRT NE SE, SEC 13 T14 R20 Town of Mitchell, Sheboygan County, Wisconsin. Reasons & justifications for the public hearing: Aaron & Leah would like to split the parcel into 2 separate parcels, lot 1 – 25.64 acres and lot 2 – 24.45 acres. Also, rezoning the new parcels from Ag1 to Ag3.
 - Bill Cain says a conditional use for the purchase of the sale will include the road will not be plowed after Byron Schultz's property. Ken makes the motion to close the public hearing Jen second the motion. No nays, motion carried.
 3. **NOTICE IS HEREBY GIVEN** that the Town Board will have a Public Hearing on September 12, 2016 beginning at 7:00 p.m., located at the Town Hall, W8095 Parnell Road, Cascade, WI 53011, to consider the request for Bruce Michaels. Bruce Michaels is the owners of the tax parcels #59012166581 (Total lot size: 5.00 acres) Property is located on Co Rd F Cascade, WI. Legal Description: Part of the NE ¼ SE 1/4, SEC 29 T14N R20E Town of Mitchell, Sheboygan County, Wisconsin. Reasons & justifications for the public hearing: Bruce would like to rezone his existing property from R1 to R2.
 - Pat makes the motion to close the hearing. Ken seconds the motion. No nays, motion carried.
 4. **NOTICE IS HEREBY GIVEN** that the Town Board will have a Public Hearing on September 12, 2016 beginning at 7:00 p.m., located at the Town Hall, W8095 Parnell Road, Cascade, WI 53011, to consider the request for Diane & Marvin Gahagan Jr./Matthew & Rachel Schultz. Diane & Marvin Gahagan Jr. are the owners of the tax parcels #59012162020 (Total lot size: 35.00 acres) Property is located on Parnell Rd, Cascade, WI. Legal Description: Part of the NE SW, SEC 22 EXC PRT NE SW, SEC 22, T14N-R20E Town of Mitchell, Sheboygan County, Wisconsin. Reasons & justifications for the public hearing: Diane & Marvin Gahagan Jr. would like to split 10 acres off of the current 35 acre lot. The lots would be rezoned from AG1 to AG3.
 - Ken makes the motion to close the public hearing. Jackie seconds the motion. No nays, motion carried.
 5. **Public Comment** - None
 6. **Adjournment** – Pat makes the motion to close the public hearings. Ken seconds the motion. No nays, motion carried.
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Town of Mitchell Town Board

9-12-2016 immediately following public hearing; Location: Town Hall, Parnell

- 1. Call to Order & Pledge of Allegiance** – Bills calls the meeting to order at 7:08 pm
- 2. Approval of minutes** – Jackie makes the motion to approve the minutes from 8/8/16 and 8/28/16. Ken seconds the motion. No nays, motion carried.
- 3. Treasurer Report and Bank account status report** - Rosemary reads the Treasurer Report and Bank account information.
- 4. Clerk report, correspondence, and approval of vouchers** – Linnae picked up a new entry mat for the town hall. Linnae explains that Rosemary's new computer was less than the funds in the furniture and computer account so there was no need to have a resolution. LP tank was filled and there is about \$200 left from last year's prepay.
- 5. Monthly Reports:**
 - a. Building Inspector's report for the month of August** – 2 permit issued for August -1 reroof and 1 building with an electric
 - b. County Supervisor's (Dick Bemis) report for the month of August** – Nothing to report
 - c. Road Commissioner's report for the month of August** – Pat is meeting with the county regarding the road work on Wednesday.
 - d. Plan Commission's report for the month of August** – There were 4 public hearing - Aaron and Leah Brix for lot split and rezoning, Bruce Michaels for the rezoning, Diane and Marvin Gahagan Jr for lot split and rezone, and Brandon Thone for conditional use permit. All were approved except Brandon Thone's conditional use permit. The Plan Commission needed to contact the town's attorney for advice.
 - e. Town Chairman's report for the month of August** – Bill explains the steps for the getting a building permit. The baseball tournament this past weekend had a good turnout.
 - f. Monthly check of fire extinguishers, furnace filter, & LP tank** – Everything was checked.
- 6. Old Business (All items below will be Discussion & Possible Action)**
 - a. Division Road** – Pat hasn't heard anything from the DNR or Town of Osceola regarding the road.
 - b. Silver Spring Lane** –There are no updates.
 - c. Hosting the WTA town meeting** – The board will be bringing their personal tables and coolers. Jen will bring the information for the dinner next meeting.
 - d. Neighbor complaint – Beaty/Lamers** — The town's attorney recommends the town board not to get involved between the neighbor disputes
- 7. Public Comment** - None
- 8. New Business (All Items below will be Discussion & Possible Action)**
 - a. Aaron & Leah Brix** - – Ken makes the motion to approve the split the lot into two lots, 25.64 acres and 24.45 acres and rezone from Ag1 to Ag3. Pat seconds the motion. No nays, motion carried.

b. Bruce Michaels - Ken makes the motion to approve the rezoning the property from R1 to R2. Jackie seconds the motion. No nays, motion carried.

c. Diane & Marvin Gahagan Jr. - Pat makes the motion to accept the split of 10 acres from the parcel and to rezone both property ag1 to ag3. Jackie seconds the motion. No nays, motion carried.

d. Unemployment audit for 2013 tax year – Linnae amended the information that was reported for Unemployment in 2013.

e. Winter newsletter – Articles will include information about fire numbers, building and sign permits, town website, and other town updates.

f. ATV use on town roads – Linnae will contact neighboring municipalities regarding their ordinances for ATV and bring information next month.

g. Chapter 53 Signs – Ken makes the motion to approve the sign permit application and the definition on the back of the application. Jackie seconds the motion. No nays, motion carried.

h. Budget meeting – Meeting is scheduled 6pm on 9/19 and 3pm on 9/21.

i. Building permits approval by the Plan Commission for new buildings and homes – New homes need approval. Linnae will contact safe built for fees associated with verifying setbacks.

j. Public hearing notices for both Plan Commission and Town Board – Linnae will check with the WTA about changing the Town Code to reflect having only having a public hearing for the plan commission

k. Election workers compensation – Ken makes the motion to raise the election workers to \$8.50 and \$9.50 for chief inspectors effective immediately. Jackie seconds the motion. No nays, motion carried. Pat abstained.

9. Set Agenda for Next Month's Meeting

- County road work
- Division road
- Silver springs – manure on town's right of way
- building permit approval
- Public hearing for plan commission and town board
- Winter newsletter
- WTA
- ATV usage
- MAC lighting
- Clerk computer
- Adopt resolution of the Town Board to propose exceeding 2015 levy limits
- Office 365 for clerk and treasurer
- Approve for County's Revenue Agreement
- Gentle Hands Animal Rescue/Kristina Bludau
- Fix it Sheboygan Co. meeting
- 2017 Budget
- J Maul agreement
- Gabe Construction installing fiber optics along Hwy 67

10. Adjournment – Ken makes the motion to adjourn. Jackie seconds the motion. No nays, motion carried. Meeting is adjourned at 9:08 pm.

