

Roll Call: Chair: Jackie Veldman; Supervisors Sharon Kneeland, Pat Docter, Ken Sonntag, Jen Buelow; Treasurer: Rosemary Mugan; Clerk: Kristin Ringwell

Also present: Carol Gustafson, Tom Lawn, Mari Born, Ken Beckford, John Flunker, Norb Kraemer, Jim Rautman, Terry Klumpyan, Paula Klumpyan, Bob Buhler, Penny Buhler, Tim Krahn, Tim Griepentrog, Don Snetsinger, Darlene Snetsinger, John Grosskreutz, Lynn Beckford, Chip Beckford, Todd Tesky, Dawn Tesky, Jason Bub, Nancy Papendieck, Shane Dailey

Public Hearing

1. Call to order
2. **NOTICE IS HEREBY GIVEN** that the Town Board will hold two Public Hearings on May 8, 2017 beginning at 7 p.m. at the Town Hall, W8095 Parnell Road, Cascade, Wisconsin. The Purpose of these hearings are:
 - To consider amending the text of the Town of Mitchell zoning code to require a public hearing only before the Plan Commission for zoning code text or map amendment.
 - Comments: no comment was made.
 - Ken Sonntag made motion to close public hearing. Motion was 2nd by Jen Buelow. No nays, motion carried.
 - To consider amending the property development regulation of the Town of Mitchell to require a public hearing before the Plan Commission.
 - Comments: Chip Beckford asked if there would still be a notice- Jackie commented yes there will be a notice ran.
 - Ken Sonntag made motion to close public hearing. Motion was 2nd by Pat Docter. No nays, motion carried.
 - To consider the request for approval of a Certified Survey Map from Terry & Paula Klumpyan to allow the combining and lot split of the existing parcels 59012152286, 59012152284, and 59012152282, lot 1 to contain 12.00 acres and include the existing buildings on the parcel and lot 2 to contain approximately 5.65 acres; keep the current zoning of lot 1 as Ag3 and to rezone lot 2 from Ag3 to R2. Property Located at W8841 State Road 67 Plymouth, WI 53073
 - Comments: no comment was made
 - Pat made a motion to except motion, Ken Sonntag 2nd it. No nays, motion carried.
3. Public comment- no comment
4. Adjournment Ken Sonntag made a motion to close public hearing, Pat Docter 2nd it. No nays, motion carried.

Public hearing closed 7:04

Town Board

1. **Call to Order & Pledge of Allegiance:** Jackie Veldman called meeting to order 7:05
2. **Approval of Minutes from April 10 and May 4th meeting-** Ken Sonntag made a motion to accept minutes from April 10th and May 4th. Pat Docter 2nd the motion. No nays, motion carried.
3. **Treasurer Report and Bank account status report:** Rosemary reads the Treasurer report and Bank account information.
4. **Clerk report, correspondence, and approval of vouchers:** Nothing to report.
5. **Monthly Reports:**
 - a. Building Inspector's report for the month of May: Permits for solar panels and a reroof.
 - b. County Supervisor's (Dick Bemis) report for the month of May:

County will be starting to work on taxes for next year. They are discussing what they are going to be able spend.

Dick mentioned that Rocky knoll could use some CNAs they are short about 20 CNAs and there is a lot of overtime for the current CNAs.

Airport is getting ready for the event that is happening Father's Day. In July, there will be an air show. This has been on for the last 4 years and is open to the public.

Dick is planning on going to Rail Road meeting on Wednesday since Sheboygan county has number of rail roads in the county.

Dick reports that 95% of highway shed site work is done. They will be getting water from Rocky Knoll. Their plan is to hook on to the sewer that runs from Rocky Knoll to Plymouth. Should have enough of the shed up by the end of the year. County is planning 30 miles of road work this year. Trying for the same next year.
 - c. Road Commissioner's report for the month of May: Nothing to report
 - d. Plan Commission's report for the month of May: They talked about hearing that were talked about tonight. They looked at a certified survey for Jeff Henning. Conditional use for B&P Auto. Approved amending zoning code for public hearing requirement for the Plan Commission. Approved amending property development regulation public hearing notice. Approved lot reconfiguration, split, and rezoning for Terry and Paula Klumpyan.
 - e. Town Chairman's report for the month of May: Jackie attended Local Heads of Government meeting. It was talked about what we can do with transportation share revenue (½ % sales tax). We will receive July 1st and September 1st: Jackie brought up that there is a need for volunteer fire. Batavia Fire house will be closing due to shortage. Last week we past our fire inspection.
 - f. Monthly check of fire extinguishers- Pat states all is good order.
6. **Old Business**

No old business.
7. **Public Comment:** Lynn Beckford- asked how much we would get from transportation share revenue. Jackie said it would be about \$19,000.

8. New Business

- a. Terry & Paula Klumppan- the combining and lot split of the existing parcels 59012152286, 59012152284, and 59012152282, lot 1 to contain 12.00 acres and include the existing buildings on the parcel and lot 2 to contain approximately 5.65 acres; keep the current zoning of lot 1 as Ag3 and to rezone lot 2 from Ag3 to R2. Property Located at W8841 State Road 67 Plymouth, WI 53073
Pat Docter made motion to go ahead and pass split of parcels, Ken Sonntag 2nd the motion. No nays, motion carried.
- b. Brandon Thone- Condition use permit
Ken Sonntag made motion to open public comment.
Jackie Veldman brought up that Brandon Thone made an offer on a new home and will be possibly moving if sale goes through. Jackie continued with saying that a letter was sent out to all the residents at 1848 Settlement making them all aware of the conditional use permit. Jackie stated that if you did not understand what the letter was about that you are encouraged at any point to ask questions so that you understand.
During discussion Jackie brought up multiple other instances comparable to Brandon's that no one complained about. Examples include but not limited to; Dean driveway, secondary buildings on other properties, former logging company that had a truck that went farther down in the settlement.
Jackie reiterated that the conditional use is specific for Brandon Thone and his business.
Jackie brought up that there was talk that appraisal of house value would go down due to this conditional use. Brandon's value went up on his property. Tom Lawn had a reassessment of his property – house was reassessed at \$80,000 less.
Todd Tesky, resident of 1848 Settlement, read part of his letter that was sign by all the 1848 Settlement, minus Brandon, and it requested that we not extend the conditional use permit for Thone utility.
Kathy Senglaub, resident of 1848 Settlement, asked about zoning – what the different between R 1 and R2. Jackie explained the different in acreage and usage.
Tom Lawn resident of 1848 Settlement, mentioned that Brandon has been in violation of his conditional use since day one. He also stated that Brandon is running a 2nd business, his race business. Tom mentions that he tests his race car on his property which he feels is unsafe. Also, that the Semi-Trailer has been parked there since January. Ken Sonntag was asked if he has seen violations and he said yes, every day.
Jason Bub mentioned that the parking area has been doubled in size. That he has multiple vehicles on his property that go against conditional use.
Chip Beckford asked what the expiration date is on the conditional use permit. It was stated that it ends May 14, 2017.
Ken Sonntag makes motion to eliminate and remove conditional use giving Brandon 45 days to vacate premises of any items related to his business including work trucks, trailer, fuel tank, dumpster. Jen 2nd the motion.
Pat Docter and Jackie Veldman nayed motion. Sharon, Ken and Jen said yes to the motion. Motion was carried due to majority. Letter will be sent to Brandon.
- c. Set up meeting date for new town hall committee-
Committee will consist of: Ken Beckford, Valerie Rady , Norb Kraemer, Tom Veldman, Mari Born. Jackie Veldman will chair to committee
Meeting to be set up on Thursday May 18th 7:00 pm at the Town of Mitchell Town hall
- d. Amending the text of the Town of Mitchell zoning code to require a public hearing only before the Plan Commission for zoning code text or map amendment. – Ken Sonntag made motion to approve, Jen Buelow 2nd. No nays, motion carried.
- e. Amending the property development regulation of the Town of Mitchell to require a public hearing before the Plan Commission. – Ken Sonntag made motion to approve, Jen Buelow 2nd. No nays, motion carried.
- f. Discrepancy in culvert size between permit (minimum 16 feet) and ordinance (minimum 24 feet)
To change the town ordinance to match the permit we would have to hold a public hearing. Pat suggests we have the permit changed to 24 feet to match the ordinance. Permit will be changed to follow ordinance. Ken Sonntag made motion to change the permit to match the ordinance. Pat Docter 2nd No nays, motion carried.
- g. Question regarding person living in camper at N4450 Kettleview Rd. Plymouth, WI 53073-
There is a person that is living seasonally in a camper on Peter Sealy property on Kettleview Road. There is no running water or electricity. Garbage is blowing onto neighbor property. There will be a letter sent regarding this to Peter.
- h. Clerk and officer training in Green Bay on May 16th- Kristin Ringwell and Sharon Kneeland will be attending class. They will both be reimbursed for the class. \$65 per person. Ken made a motion to reimburse Kristin and Sharon \$65. Jen 2nd. No nays, motion carried.
- i. Ethical behavior and educational documents for board members- Crystal send us a document regarding open meetings. The document is to be read over by the town board, including clerk and treasurer.
- j. Appoint town board member to take care of flower beds at town hall and ball park- Lynn Beckford brought up that a 4-H club might be interested in maintaining the park flowers. Jen volunteered to contact club to take care of flowers.
- k. Give county permission to repair pot holes as needed- Pat Docter spoke with county and they agree that it's a good idea to have them repair as necessary.

l. Reschedule spring road review- May 20th 8:00 am. Pat would like to crack fill this year.

m. Lawn mowing contract- We are exempt from sales tax. Will give him a copy of our number. Will reprint check- mowing will be on Mondays. It was noted that Mike Dwyer's check was incorrect. We will have to hold the check and correct. We also need to look at budget and figure out where to get the money from.

n. Septic maintenance- septic is due to be pumped. Pat made a motion to have clerk call Cascade Septic and have our septic pumped. Ken Sonntag 2nd. No nays, motion carried.

o. Clerk Hours- Hours to be as followed Monday 5-7 Wednesday 4-6 and Saturdays by appointment.

p. Who to add to town checking account as signers- It was decided that we will leave it as is.

9. Set agenda for next month's meeting:

Update Debit Card

Road Review Findings

Camper- Letter to be sent

Flower Beds

How are we going to pay for the mowing check for Mike Dwyer.

10. Adjournment: Ken Sonntag maked motion to adjourn. Jen Buelow 2nd. Meeting ended at 8:48pm

Respectfully Submitted,

Kristin Ringwell

Town Clerk